



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

December 6, 2024

**ADDENDUM # 1**

Contract No. DN12155192  
TIP No.: N/A  
Federal Aid No.: Helene  
WBS Element: 18314.1044057.ER03  
County: Haywood  
Description: Towing And Recovery Along I-40 From NC MM 7 (Cold Spring Creek Rd Exit) To TN MM 447 (Big Creek Rd Exit)

Letting Date: December 10, 2024

Plan Holders

**Content Summary: Pre-Bid Meeting Minutes  
Pre-Bid Meeting Attendance Roster  
Revise Proposal Cover Page  
Removal of Work Code 1120  
Revise Instructions to Bidders  
Revise CPI provision  
Revise Towing and Recovery Project Special Provisions**

The above contract has experienced the following revisions:

1. Pre-bid Meeting Minutes (see attached)
2. Pre-bid Meeting Attendance Roster (see attached)
3. Revise Proposal Cover Page: update total project length from 7.7 miles to 11.1 miles; remove work code 001120; and change MM 451 to MM 447 (Big Creek Rd Exit) (see attached)
4. Revise Instructions to Bidders item #12 to show MM 447 (Big Creek Rd Exit) (see attached)
5. Revise Renewal of Contract (CPI Price Adjustment) Provision SPD 01-840 to show \$10,000,000 (see attached)

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS - DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Telephone:* (828) 331-5200  
*Fax:* (828) 331-5201  
*Customer Service:* 1-877-368-4968

*Location:*  
253 WEBSTER ROAD  
SYLVA, NC 28779

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

6. Revise Towing and Recovery Project Special Provisions: location description to MM 447 (Big Creek Rd Exit), change figures 1 and 3 on pages TRP-4 and TRP-6 (see attached)


7. Revise Towing Management Software Provision on page TRP-17 (see attached)

There is no ebsx addenda file associated with this addendum.

Please insert this addendum letter and any attachments into the addendum section of the proposal and sign the verification. Thank you for your attention to this matter.

If you have any questions, please contact the Division Proposal Engineer at (828) 331-5200.

Sincerely,

DocuSigned by:  
  
29BD93927CF24F6...

Jeanette L. White, P.E.  
Division 14 Project Team Lead



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DEPARTMENT OF TRANSPORTATION

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## Minutes for Mandatory Pre-Bid Meeting for DN12155192

1. Introductions were made by attendees. All attendees are listed on the roster, including NCDOT staff and TDOT staff who attended, virtually.
2. The Incident Management/NCDOT team explained the following:
  - a. This pre-bid addresses the purpose and need of the Tow & Recovery contract. It was explained that dedicated towers must be staged to quickly conduct Safety Tows to avoid gridlock and congestion and trapped traffic queues.
  - b. Two contracted tow vehicles and drivers will be required to be on standby 24 hours a day/7 day a week/365 days a year and at least one contract tower must be on-scene in 15 minutes from receiving a call for service.
  - c. This is a light duty contract only. There may be potential in the future for heavy contract at a later date. Heavy duty towing will be utilized for rotation **only** for this contract.
  - d. Citizens receiving safety tows out of the designated tow zone are **Not Billable Customers** as part of this contract. Safety Tows are a **free service** for vehicle owners.
  - e. The plan is to have towers in the zone that will tow to the designated drop areas then the local rotation towers will pick up the vehicle.
  - f. This contract will have multiple jurisdictional challenges that will require teamwork, cooperation, and support to overcome.
  - g. In TN, if there are criminal charges attached to the vehicle, NC would not be allowed to touch the car and at that time a rotation would be needed. Could be delayed – Problems with Chain of Custody as well as handling of evidence. For this contract, the contractor is not considered the “repo

man” to snatch a vehicle and drag it out of the roadway. The tow contractor will have to get a notice to proceed from law enforcement prior to removing the vehicle from the roadway.

- h. The contract will be paid one monthly service fee, no incentives/disincentives. The Two Contactor ability to get paid is what is billed on the monthly service fee. Contractor cost to meet capabilities and requirements of this contract shall be figured into the monthly service fee.
- i. For response time/immediate removal times: see language in the proposal/contract about Light Duty Performance Measures, Goals, and Reviews.
- j. Insurance requirements of **\$5,000,000** are required for this contract. The commercial general liability insurance policy or any combination of policies must include the following insurance types and coverage limits:
  - i. Automobile Liability
  - ii. On-Hook/Cargo Policy
  - iii. Garage Keeper’s Policy
- k. There are bond requirements (bid bonds and performance bonds) per language in the proposal. Bid Bonds, per section 102-10, page 1-17, lines 46-47 of the 2024 Standard Specifications For Roads And Structures it states the following: “Each bid shall be accompanied by a corporate bid bond or a bid deposit of a certified or cashier’s check in the amount of at least 5% of the total amount bid for the contract.”
- l. Towbooks will be utilized for this contract.
- m. Training requirements. NCDOT will train (approximately 4 hours) once a contractor has been awarded per requirements in the proposal.
- n. Description of Tasks: The Tow and Recovery Contractor will be notified by the North Carolina Department of Transportation (NCDOT) that they have a request for a tow. **The Tower must have a representative and recovery equipment on-site within 15 minutes of the official notification from NCDOT. Notice to Begin Immediate Removal (BIR) may be provided by a Law Enforcement Officer, the NCDOT, or another agency/NCDOT contractors that have been identified and granted Quick Clearance authority. BIR can be given before all necessary equipment arrives.** The Tower will be required to clear all lanes of travel and remove all debris/vehicles/cargo from all lanes as quickly as possible by completing Safety Tows
- o. Types of Incidents: Crash and Hazard
  - i. Crash: Vehicle collision in a tow contract zone resulting in property damage, personal injury, or death.

- ii. Hazard: Vehicle not involved in a crash but is disable, unattended, immobile, or improperly park, as well as debris, cargo, mechanical equipment, conveyances, or animal carcass in the tow zone.
- p. Light Duty Classification.
  - i. USDOT # is required for vehicles over 10,000 lbs. GVW operating in interstate commerce crossing state lines.
- q. Stipulations for federal contracts have a lot of oversight and potential audits. Audits can happen where workers are asked if they are being paid a fair wage. Contractors need to make sure they are abiding by all federal regulations.
- r. Instructions to bidders: It was instructed to the contractors to fill out those items as it shows in the instructions. If the contractor has not completed the items, that bid **will not** be read. If there is an addendum, the contractor needs to include in the package as well as signatures. The bid packages need. to be sealed.
- s. Work codes. The work code 001120 for heavy duty towing will be removed since this is light duty towing only and addressed in the addendum.
- t. Collusion Clause. There is a collusion clause that is covered in the proposal/contract.
- u. Due to the emergency the yearly limit has increased from **\$5,000,000** to **\$10,000,000**.
- v. Regarding after the bid review committee has reviewed the bids. The contractor needs to return all the documents are returned according to the award letter.
- w. Renewal of contract. The Contractor needs to review those dates and contract as the time gets closer to the year renewal to ensure a smooth transition.

Questions from bidders and Incident Management/NCDOT answers/responses:

Q1: If the tow contractor takes tows to from North Carolina to Tennessee, Tennessee would handle it from there and vice versa?

**A1: *That is a work in progress but the vision is that work in Tennessee and North Carolina will stay in their own state. There are general statues that make it difficult to take tows across state lines.***

Q2: Will there be a turnaround at the NC/TN state line?

**A2: No there is not a turnaround at the NC/TN line. The closest exit in TN is the 451 which is the Waterville Exit that is three quarters of a mile into Tennessee. The contract will be extended to the 447 which is approx. 4.75 into the Tennessee side.**

Q3: Will TDOT have a quick clearance in place?

**A3: NC/TN has a statue in place with concurrence from investigative law enforcement agency ability to immediately remove vehicles from the roadway.**

Q4: How many drop zones will there be?

**A4: Right now there is one drop zone in NC at exit 10 (east bound rest area) but NCDOT/TDOT are looking at adding one in TN (exit 447). There are ongoing conversations with TN to discuss areas that would work for this contract**

Q5: How many incidents is this contract requiring us to handle at the same time before they are penalized?

**A5: There are no requirements in this contract. We are unsure how many incidents there will be at one time.**

Q6: Are there any incentives/disincentives?

**A6: There are no incentives/disincentives on this contract.**

Q7: Did the contract go from the TN exit 451 to the 447? Was that revised?

**A7: There will be an addendum that will cover the extension of the project.**

Q8: Why did we extend to the TN exit 447?

**A8: That was the wish of NCDOT Division 14 and our partners in TN.**

Q9: What if you have a medical emergency if tow a vehicle in the drop zone.

**A9: With a safety tow, a person would need to be with the vehicle. If it's a disabled motorist, the contract tower is taking them to the drop zone much like a safety tow. An officer would need to sit with the vehicle until the tower gets to the drop zone.**

Q10: Are there fenced in areas for the drop zone?

**A10: Those would be ideal but a well-lit area that someone could be with their vehicle until rotation came. Those areas are still being determined between NCDOT/TDOT.**

Q11: If two towers are wrapped up after an incident at the 1MM and there's something happens at 5 MM, does the contractor have 15 minutes to get to the incident?

**A11: *NCDOT/IMAP are going to work with the tow contractor. The goal is to be there within 15 minutes. If the response time is 20 minutes or longer, those incidents will be reviewed and failure to respond/or be on standby are ground for termination of the contract.***

Q12: Is there going to be a shoulder

**A12: *No. Communication with the NCDOT Resident Engineer/IMAP will be key to the success of this contract. CCTV communications are anticipated on being installed as well to further communication efforts.***

Q13: With IMAP involved, will the tow contractor be able to communicate with them?

**A13: *Yes. Coordination is taking place behind the scenes between TN/NC to improve communications in the area.***

Q14: Is there a requirement for workers compensation?

**A14: *In the Workman's Comp section: there needs to be coverage of some kind in those sections. NCDOT projects require worker's comp regardless of number of employees per section 107-15, page 1-59, lines 17-22 of the 2024 Standard Specifications For Roads And Structures it states the following: "The Contractor shall maintain all legally required insurance coverage, including without limitation, worker's compensation and vehicle liability, in the amounts required by law. Prior to beginning services, all contractors shall provide proof of coverage issued by a workers' compensation insurance carrier, or a certificate of compliance issued by the Department of Insurance for self-insured subcontractors, irrespective of whether having regularly in service fewer than three employees."***

Q15: Regarding bid bonds, that will be returned to you once you have the performance bonds in place.

**A15: *When the Department receives bids, the bid bond form must be filled out along with the proposal. At the time of award, the Department would request payment and performance bonds.***

Q16: Where can you download the contract?

**A16: *The proposal is located on NCDOT's website for bidding/letting. The link was sent out in the letters.***

Q17: When will the addendums be posted?

**A17: As soon as the Division get the minutes and the roster, an addendum will be posted by the end of Thursday or by lunch on Friday. The addendum will be shown on the bidding and letting within NCDOT's website.**

Q18: Can you subcontract to other companies

**A19: Yes, but the contractor must be prequalified.**

Q19: Will the subcontractor have to proof they have the \$5,000,000 insurance?

**A19: Contracts in the past, the certificate of insurance has to be scanned every year as part of the purchase order.**

Q20: If a company gets the bid and then terminated by NCDOT, what happens to the Performance Bonds?

**A20: Payment and Performance Bonds; NCDOT would send them an award letter and then the Surety company would create a payment and performance bond and submit two copies of that to NCDOT in the amount awarded.**

Q21: Could a certified check be submitted in lieu of Payment and Performance bonds.

**A21: No. Payment and Performance Bonds must be submitted by a corporate surety and will be required after award of the contract.**

Q22: This is going to take a lot more work than just two trucks to service the area, is NCDOT/IMAP going to provide areas to have other equipment?

**A22: Yes, those areas will be identified at a later date.**

Q23: Follow up to the bid bond question earlier.

**A23: According the 2024 NCDOT Specification book. If the contractor is doing a bid bond through a Surety company, then the bid bond is due at the time of submitting the bid. If the contractor is opting to submit a certified/cashiers check (5% of the bid), that would need to be submitted by 5pm the last business day before the bid letting. The check will need to be submitted to the Division office (253 Webster Road Sylva, NC 28779).**

Q23: Question about Tags on trucks?

**A23: IMAP asked law enforcement officers for TN/NC if they concerned what tag vehicles come into the zone. Both said they do not have any issues. USDOT # is required for vehicles over 10,000 lbs. GVW operating in interstate commerce crossing state lines.**



Q24: If you do not possess an impressed corporate seal, what do you want contractors to put in that spot on the packet?

**A25: NCDOT will allow to hand drawn in a seal and sign it. DOT will accept that as your mark.**

Q25: Delivery of the bid packages to the NCDOT?

**A25: The contractor can mail in their bid package or deliver in person.**

Q26: When is the bid opening?

**A26: December 10<sup>th</sup>, 2024 at 2:00PM.**

Q27: Is this low bid contract?

**A27: Yes, this is a low bid contract.**

Q28: Is there an engineering estimate for this contract?


**A28: Yes, there is an engineering estimate that was completed.**

Q29: Are you going to perform a decision analysis on the bids?

**A29: Unbalanced bid prices will be reviewed by NCDOT. If the unbalanced bid is determined as a detriment of the NCDOT, the bid review committee has the right to reject the bid.**

Q30: Will every employee have to go through the 4-hour training for this project?

**A30: Yes, they will need to go through the training.**

DocuSigned by:  
  
E8FB8CDBC4E64EE...  
12/06/2024



DN-12155192

Pre-Bid Meeting Attendance Roster

186 Armory Drive, Clyde, NC 28721  
December 5<sup>th</sup>, 2024

Please Print Legibly

<u>Name*</u> :	<u>Company Name**</u> :	<u>Email</u> :	<u>Phone No</u> :
SONNY Leatherwood	Hartford Towing & Transport Inc. Hattons of Haywood INC	hartfordtowing@gmail.com	423-487-2488
ADAM HATTON	HATTON'S TOWING	huttonstowing@yahoo.com	828-400-4017
Cameron Carr	Allegiant Towing	CCarr@AllegiantAuto.com	828-357-4381
Blake Soblesky	RS&H	blake.soblesky@rsandh.com	910-401-9749
Chris Mantley	Pitts Towing & Service	Pittstowing@bellsouth.net	828-400-8379
MICHAEL CARPIS	PHILLIP'S TOWING & RECOVERY SYSTEMS	mcarpiss@phillipstowing.net	910-323-9600 EXT 201
Jessica Messer	RabbitSkin Towing	rabbitskinexrav@bellsouth.net	828-421-0424
JEANNETTE WHITE	NCDOT	jwhite5@ncdot.gov	828 586 2141
Marion Ferguson	NCDOT	maferguson@ncdot.gov	(828) 399-0288
Garret McFalls	NCDOT	gmcfalls@ncdot.gov	(828) 400-9797
Chad Franklin	NCDOT	cjfranklin@ncdot.gov	828-400-1988
Jody Moore	NCDOT	bjmoore3@ncdot.gov	828-399-0227

\*Person representing the company listed shall be an officer of the company or authorized employee to conduct business on behalf of the company.

\*\*Company name shall reflect the full company name of the intended bidder. i.e. Division 14 dba The Department of Transportation



DN-12155192

Pre-Bid Meeting Attendance Roster

186 Armory Drive, Clyde, NC 28721  
December 5<sup>th</sup>, 2024

Please Print Legibly

<u>Name*</u> :	<u>Company Name**</u> :	<u>Email</u> :	<u>Phone No</u> :
James Bensley	NCDOT/Atkins	ext-jabensley@ncdot.gov	(828) 250-3290
Skyler Hubbard	NCDOT/ATKINS	ext-Sdhubbard@ncdot.gov	(828) 361-1485
LEE Gardner	LEES 24HR TOWING INC.	LEE @ LEES 24HR TOWING.COM	919 698 8046
Lillian Dupont	Harts Towing	hartscarolina@gmail.com	828 301 1331
Kelly Keith	Carolina Towing	kelly@wnctransportation.com	828.775.4457
Craig Keith	Carolina Towing	craig@wnctransportation.com	828 775-4355
Jeff McFalls	McFalls	mcftrk@gmail.com	828-454-5500
Doyle Sutton	Doyle's Garage	doyleswrecker.com	928-452-9343
Christy Joye	Anytime towing & Recovery	Anytimetow07@yahoo.com	828 456-9590
Kenny McCourt	NCDOT	Kemccourt@ncdot.gov	828-342-6389
Daniel Ross	NCDOT	dross1@ncdot.gov	828- <del>774</del> <sup>508-0310</sup>
Aaron Ammons	NCSHP	aaron.ammons@ncshp.gov	828-508-1715

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DN-12155192  
Pre-Bid Meeting Attendance Roster  
186 Armory Drive, Clyde, NC 28721  
December 5<sup>th</sup>, 2024

Please Print Legibly

<u>Name*:</u>	<u>Company Name**:</u>	<u>Email:</u>	<u>Phone No:</u>
Darwin Rice	NC DOT	ext-cdrice@ncdot.gov	828-273-3588
Barry Mosteller	NC DOT	blmosteller@ncdot.gov	828-331-5200
Pete Ashenden JM	Herold A Puryear DBA Puryear Towing	Pete @ Puryeartowing.com	919-500-2843
Derrick Watson	Tennessee Highway Patrol	derrick.watson@tn.gov	615-719-3693
Bobby Bullington	Tennessee Highway Patrol	bobby.bullington@tn.gov	423-278-0611
Jarrett Ramsey	THP	jarrettramsey@tn.gov	423-341-3304
Richard Mcnabb	TDOT-COCKE CO	richard.mcnabb@tn.gov	423-608-3688
William David WORTHAM	TDOT Incident Mgmt	william.D.WORTHAM@tn.gov	865-388-7840
Jimmy R. Collins Jr	Caspers BodyShop Wrecker Service LLC	JIMMY@CASPERSBODYSHOP.COM	423-823-0593

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DN12155192

## Pre-Bid Meeting Attendance Roster

186 Armory Drive, Clyde, NC 28721

December 5<sup>th</sup>, 2024

**\*Attended via Teams\***

Please Print Legibly

<u>Name*</u> :	<u>Company Name**</u> :	<u>Email</u> :	<u>Phone No</u> :
Laura Greene	TGS Engineers/NCDOT	<a href="mailto:Ext-legreene@ncdot.gov">Ext-legreene@ncdot.gov</a>	828-331-5200
Jeffrey Alspaugh	NCDOT	<a href="mailto:jalspaugh@ncdot.gov">jalspaugh@ncdot.gov</a>	828-331-5200
Sandra Braber-Grove	TDOT	<a href="mailto:sandra.braber-grove@tn.gov">sandra.braber-grove@tn.gov</a>	615-741-2848
Joshua Brown	TDOT	<a href="mailto:joshua.brown@tn.gov">joshua.brown@tn.gov</a>	615-741-2848
Brian Carroll	TDOT	<a href="mailto:brian.carroll@tn.gov">brian.carroll@tn.gov</a>	615-741-2848
Lizabeth Hale	TDOT	<a href="mailto:Lizabeth.Hale@tn.gov">Lizabeth.Hale@tn.gov</a>	615-741-2848
Leslie South	TDOT	<a href="mailto:leslie.south@tn.gov">leslie.south@tn.gov</a>	615-741-2848
Kevin KimBrough	TDOT	<a href="mailto:Kevin.KimBrough@tn.gov">Kevin.KimBrough@tn.gov</a>	615-741-2848
Casey Groggin	TDOT	<a href="mailto:Casey.Goggin@tn.gov">Casey.Goggin@tn.gov</a>	615-741-2848

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STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14

## PROPOSAL

**DATE AND TIME OF BID OPENING: DECEMBER 10, 2024 AT 2:00 PM**

**CONTRACT ID: DN12155192**

**WBS ELEMENT NO.: 18314.1044057.ER03**

**FEDERAL AID NO.: HELENE**

**COUNTY: HAYWOOD**

**TIP NO.: N/A**

**MILES: 11.1**

**ROUTE NO.: I-40**

**LOCATION: ALONG I-40 FROM NC MM 7 (COLD SPRING CREEK RD EXIT)  
TO TN MM 447 (BIG CREEK EXIT)**

**TYPE OF WORK: TOWING AND RECOVERY**

**TO BID ON THIS PROPOSAL / CONTRACT, BIDDER SHALL POSSESS THE  
FOLLOWING WORK CODE(S): 001115**

**NOTICE:**

**ALL BIDDERS SHALL COMPLY WITH ALL APPLICABLE LAWS REGULATING THE PRACTICE OF GENERAL CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA WHICH REQUIRES THE BIDDER TO BE LICENSED BY THE N.C. LICENSING BOARD FOR CONTRACTORS WHEN BIDDING ON ANY NON-FEDERAL AID PROJECT WHERE THE BID IS \$30,000 OR MORE, EXCEPT FOR CERTAIN SPECIALTY WORK AS DETERMINED BY THE LICENSING BOARD. BIDDERS SHALL ALSO COMPLY WITH ALL OTHER APPLICABLE LAWS REGULATING THE PRACTICES OF ELECTRICAL, PLUMBING, HEATING AND AIR CONDITIONING AND REFRIGERATION CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA. NOTWITHSTANDING THESE LIMITATIONS ON BIDDING, THE BIDDER WHO IS AWARDED ANY FEDERAL - AID FUNDED PROJECT SHALL COMPLY WITH CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA FOR LICENSING REQUIREMENTS WITHIN 60 CALENDAR DAYS OF BID OPENING.**

**THIS IS A ROADWAY PROJECT.**

**BID BOND IS REQUIRED.**

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**NAME OF BIDDER**

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**ADDRESS OF BIDDER**

## INSTRUCTIONS TO BIDDERS

### PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.

All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement may cause the bid to be considered irregular and may be grounds for rejection of the bid.

#### TRADITIONAL PAPER BIDS:

1. Download the entire proposal from the Connect NCDOT website and return the entire proposal with your bid.
2. In accordance with Article 102-3 of the *Standard Specifications*, registration on the Interested Parties List is required unless SP1 G02 Interested Parties List Not Required provision is included in the proposal.
3. All entries on the itemized proposal sheet (bid form) shall be written in ink or typed.
4. The Bidder shall submit a unit price for every item on the itemized proposal sheet. The unit prices for the various contract items shall be written in figures. Unit prices shall be rounded off by the Bidder to contain no more than FOUR decimal places.
5. An amount bid shall be entered on the itemized proposal sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount" column of the form.
6. The total amount bid shall be written in figures in the proper place on the bid form. The total amount bid shall be determined by adding the amounts bid for each item.
7. Changes to any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink. Do not use correction fluid, correction tape or similar product to make corrections.
8. The bid shall be properly executed on the included **Execution of Bid – Non-collusion, Debarment and Gift Ban Certification** form. All bids shall show the following information:
  - a. Name of corporation, partnership, Limited Liability Company, joint venture, individual or firm, submitting bid.  
Corporations that have a corporate seal shall include it on the bid, otherwise write your corporations name in the seal location.
  - b. Name of individual or representative submitting bid and position or title held on behalf of the bidder.
  - c. Name, signature, and position or title of witness.
9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
10. The Bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
11. **THE PROPOSAL WITH THE ITEMIZED PROPOSAL SHEET ATTACHED SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL BE DELIVERED TO AND RECEIVED IN THE NCDOT DIVISION OFFICE, LOCATED AT 253 Webster Road Sylva, NC 28779, BY 2:00 PM ON, December 10, 2024.**
12. The sealed bid must display the following statement on the front of the sealed envelope:

**QUOTATION FOR – CONTRACT ID DN12155192 – TOWING AND RECOVERY ALONG I-40 FROM NC MM 7 (COLD SPRING CREEK RD EXIT) TO TN MM 447 (BIG CREEK EXIT) TO BE OPENED AT 2:00 PM ON, December 10, 2024.**

As well as the following information:

- a. Name of corporation, partnership, Limited Liability Company, joint venture, individual or firm, submitting bid.
- b. Name of individual or representative submitting bid and position or title held on behalf of the bidder.
- c. Address of corporation, partnership, Limited Liability Company, joint venture, individual or firm, submitting bid.
- d. SAP Vendor Number of corporation, partnership, Limited Liability Company, joint venture, individual or firm, submitting bid.

<https://connect.ncdot.gov/letting/LetCentral/NCDOT%20BABA%20Materials%20List.pdf>

Each purchase order issued by the Contractor or a subcontractor for items on the BABA List to be permanently incorporated into any project shall contain in bold print a statement advising the supplier that the manufactured products and construction materials must be produced in the United States of America. The Contractor and all affected subcontractors shall maintain a separate file for BABA List items so that verification of the Contractor's efforts to purchase items produced in the United States can readily be verified by an authorized representative of the Department or the Federal Highway Administration (FHWA).

**CONTRACT TIME AND LIQUIDATED DAMAGES:**

(7-1-95) (Rev. 12-18-07)

108

SP1 G10 B

The date of availability for this contract is **January 6, 2025**.

The completion date for this contract is **January 5, 2026**.

The liquidated damages for this contract are **One Thousand One Hundred Dollars (\$ 1,100.00)** per calendar day.

**RENEWAL OF CONTRACT (CPI PRICE ADJUSTMENT):**

(2-15-22)(Rev. 9-19-23)

SPD 01-840

The Contractor shall submit a bid for one year. At the option of the Department, this contract may be extended for **Two (2)** additional periods of one year each (maximum (3) three years total). Each year shall have a limit of **Ten Million Dollars (\$10,000,000.00)**.

The compensation payable to the contractor shall be fixed for the first twelve months of this contract. However, upon an application of renewal of the contract, or thirty days prior to the end of each contract period, the renewal contract may be adjusted to reflect the adjustment in the Consumer Price Index over the latest twelve month period as published by the US Bureau of Labor and Statistics at <http://www.bls.gov/cpi> to be applied to new work order assignments. The Consumer Price Index for All Urban Consumers (CPI-U), US City Average, All Items, 1982-84=100, not seasonally adjusted will be used. If the amount of the requested adjustment is more than ten percent, the Department of Transportation reserves the right to cancel this contract.

CPI adjustment values can be determined using the calculator on the NCDOT Construction website.

This price escalation method will not be applied to items of work that are separately covered under commodity price escalation clauses. No other changes in the terms, conditions, etc. of this contract will be made when an extension to the contract is implemented. The Engineer will notify the Contractor in writing by **60** if the contract may be extended. The Contractor must notify the Engineer in writing by **30** of his acceptance or rejection of this offer. Failure on the part of the Contractor to reply will be received as a rejection of contract extension.



**PROJECT SPECIAL PROVISIONS**

**ROADWAY**

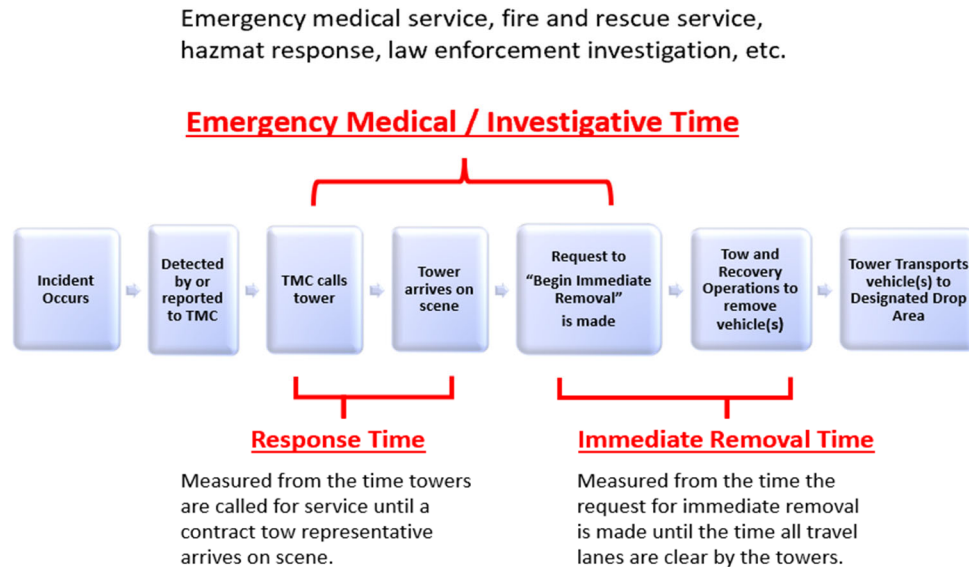
PROJECT SPECIAL PROVISIONS

Towing and Recovery along I-40 from NC MM 7 (Cold Spring Creek Rd Exit) to TN MM 447 (Big Creek Rd Exit) Light Duty Quick Clearance / Safety Tow & Recovery Program (TRP)

**1 Description of Tasks**

The Tow and Recovery Contractor will be notified by the North Carolina Department of Transportation (NCDOT) that they have a request for a tow. **The Tower must have a representative and recovery equipment on-site within 15 minutes of the official notification from NCDOT. Notice to Begin Immediate Removal (BIR) may be provided by a Law Enforcement Officer, the NCDOT, or another agency/NCDOT contractors that have been identified and granted Quick Clearance authority. BIR can be given before all necessary equipment arrives.** The Tower will be required to clear all lanes of travel and remove all debris/vehicles/cargo from all lanes as quickly as possible by completing Safety Tows.

The general incident timeline for tow requests are anticipated to follow the timeline shown in Figure 1.



*Figure 1 Incident Timeline for Tow Requests*

1.4 Project Limits

Figure 1:

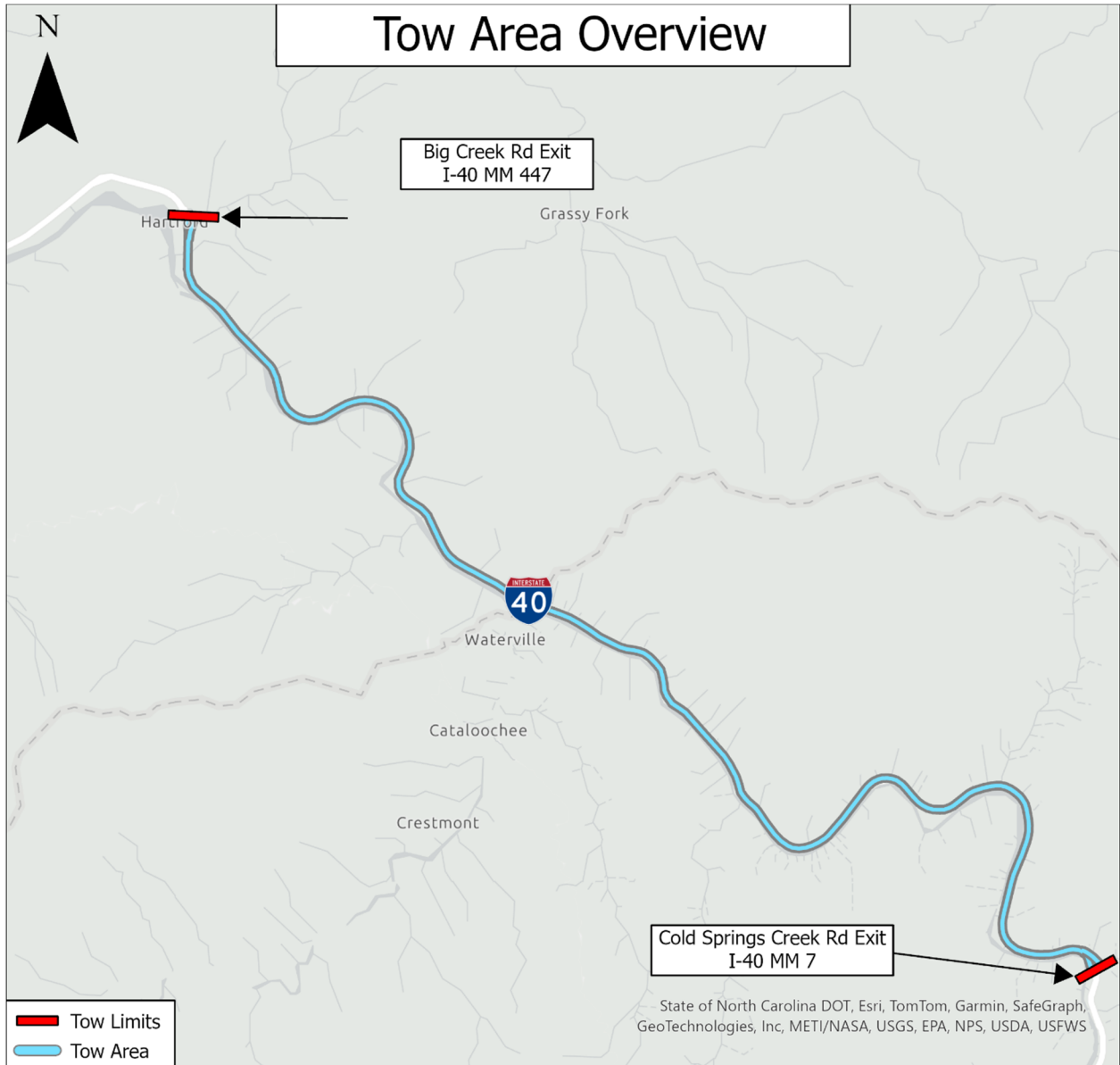


Figure 3:



### **3.15 Quality**

Completed work shall be clean and free of all accumulated debris immediately after towing as determined by the NCDOT.

### **3.16 Towing Management Software**

The Contractor shall use towing management software (e.g. Towbook). The Contractor shall provide NCDOT administrator access rights at no cost to the NCDOT. Access must be provided through an internet interface.

#### **Communication Equipment**

Communication is essential to the successful administration and expectations of this contract. Initial procedures will utilize current telephone communications between the TMC's and the primary Contractor. If a supplemental communication system capable of call recording is utilized by the Contractor or is needed (e.g. VOIP), the Contractor shall provide and maintain adequate equipment for the TMCs to utilize the communication system. The Contractor shall provide the NCDOT administrator access rights to the system at no cost to the NCDOT.

### **3.17 Contractor Experience**

The Contractor shall demonstrate experience with public and/or private sector clients with similar or greater size and complexity to the State of North Carolina. The Contractor shall provide information as to the qualifications and experience of all executive, managerial, legal, and professional personnel to be assigned to this project, including resumes citing experience with similar projects and the responsibilities to be assigned to each person.

The Owner/Operations Manager must have a minimum of five years of experience with the clearance of large scale incidents. Employees working for the Owner/Operations Manager are not required to have a minimum number of years' experience.

The Contractor and its subcontractors shall hold the appropriate license issued by the North Carolina Department of Transportation for the vehicles servicing this agreement and shall provide a listing of said vehicles in ATTACHMENT B: Towing and Recovery along I-40 from NC MM 7 (Cold Spring Creek Rd Exit) to TN MM 451 (Green Corner Rd Exit) ALIGHT TOW AND RECOVERY PROGRAM SERVICE AGREEMENT.

### **3.18 Key Personnel**

The Contractor shall not substitute key personnel assigned to the performance of this Contract without prior written consent by the NCDOT Contract Administrator. Contractor shall notify the NCDOT Contract Administrator of any desired substitution, including the name(s) and references of Contractor's recommended substitute personnel. The NCDOT will approve or disapprove the requested substitution in a timely manner. The NCDOT may, in its sole discretion, terminate the services of any person providing services under this Contract. Upon